



WEST VIRGINIA
Community & Technical
COLLEGE SYSTEM

**West Virginia Council for Community
& Technical College Education**

AGENDA

September 2, 2021

1:30 pm

Members

Christina Cameron, Chair
Robert Brown, Vice Chair
Steve Roberts, Secretary
William Baker
Kenneth Boggs
Clinton Burch

Michael Graney
Tracy Miller
Andrew “Drew” Payne III
John Sorrenti
Harry Keith White

Sarah Armstrong Tucker, Chancellor



CONFERENCE CALL/ZOOM AGENDA

September 2, 2021
1:30 pm

Phone: 1-301-715-8592

(NO Participant ID or Password Needed–When Prompted Press #)

Zoom address: <https://wvcolleges.zoom.us/j/92534277090>

(Copy and Paste into your Web Browser)

I. Call to Order

A. *Approval of Minutes for August 16, 2021, Council Meeting pg 3

II. Finance and Facilities

A. *Budgetary Submission Request FY 2023 pg 5

B. New River Community and Technical College Tuition and Fees Update..... pg 7

B. *Pierpont Community and Technical College Acquisition of United Hospital
Center, Inc's Physician Office Building in Clarksburg, WV..... pg 8

III. General

A. *Technical Program Development Grant Award pg 10

IV. Possible Executive Session Under the Authority of WV Code §6-9A-4 for the Following:

A. *Contract Extension for Acting President at BridgeValley Community and Technical
College

V. Additional Board Action and Comments

VI. Upcoming Meetings

Location: Advanced Technology Center, South Central West Virginia
South Charleston, WV
Date: October 7, 2021
Time: 9:30 a.m.

VII. Adjournment

* Denotes an item requiring action/approval

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

August 16, 2021

A meeting of the West Virginia Council for Community and Technical College Education, was held via Zoom and conference call on August 16, 2021, beginning at 9:30 am. Council members present were: Bill Baker, Kenneth Boggs, Robert Brown, Clinton Burch, Michael Graney, Tracy Miller, Andrew Payne, Steve Roberts, and John Sorrenti. Absent were: Christina Cameron and Harry Keith White. Also in attendance were Chancellor Tucker, Council staff, community and technical college presidents, faculty, staff, students, and guests.

Call to Order

Christina Cameron, Chairman, called the meeting to order, and noted that a quorum was present.

1. Approval of Minutes

Mr. Roberts moved the adoption of the of minutes from the June 3, 2021, and the July 9, 2021, meetings of the West Virginia Council for Community and Technical College Education.

Mr. Sorrenti seconded the motion. Motion carried.

2. WV Invests Program Fee Approval at New River Community and Technical College and WV Northern Community College

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the academic fees eligible for WV Invests as presented.

Ms. Miller seconded the motion. Motion carried.

3. Appointment to the Higher Education Student Financial Aid Advisory Board

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Mary Blizzard to the Higher Education Student Financial Aid Advisory Board for a three-year term.

Mr. Sorrenti seconded the motion. Motion carried.

Adjournment

There being no further business the meeting was adjourned.

Upcoming Meeting

Location: Zoom/Conference Call
Date: September 2, 2021
Time: 1:30 p.m.



Christina Cameron, Chairman



Steve Roberts, Secretary

**WV Council for Community and Technical College Education
Meeting of September 2, 2021**

ITEM: Budgetary Submission Request Fiscal Year 2023

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Council for Community and Technical College Education approves the fiscal year 2023 budget submission request as presented.

STAFF MEMBER: Sarah Tucker

BACKGROUND:

On September 1, 2021, the West Virginia Council for Community and Technical College Education submitted its fiscal year 2023 appropriation request to the West Virginia State Budget Office. For fiscal year 2023, the State Budget Office has requested agencies to maintain the same level of base funding as fiscal year 2022, and the Council will adhere to this request. For FY 2022, Council and community and technical college allocations will be received from the State’s FY 2022 appropriations as well as FY 2021 supplemental appropriations.

WVCCTCE

Line Item	Appropriation Allocations Available for FY 2022	FY 2023 Proposed Allocation
College Transition	\$ 278,222	\$ 278,222
WV Advance Workforce Development	3,118,960	3,118,960
Technical Program Development	1,800,735	1,800,735
Community College Workforce Development (HB 3009)	2,786,925	2,786,925
Transit Training Partnership	34,293	34,293
WVCCTCE (Operating Budget)	727,871	727,871
WV Invests Grant Program	7,034,748	7,034,748
CTC Administration	\$15,781,754	\$15,781,754

Community and Technical Colleges

Line Item	Appropriation Allocations Available for FY 2022	FY 2023 Proposed Allocation
Blue Ridge CTC	\$7,830,842	\$7,830,842
BridgeValley CTC	8,098,811	8,098,811
Eastern WV CTC	2,179,912	2,179,912
Mountwest CTC	6,489,307	6,489,307
New River CTC	5,864,886	5,864,886
Pierpont CTC	7,820,129	7,820,129
Southern WV CTC	8,241,823	8,241,823
WV Northern CC	7,285,825	7,285,825
WVU at Parkersburg	10,319,284	10,319,284
TOTALS	\$64,130,819	\$64,130,819
Total Council and Community Colleges	\$79,912,573	\$79,912,573

The Council also received \$3 million of FY 2021 surplus funding of which \$2.5 million was transferred to Pierpont Community and Technical College and \$500,000 was transferred to Fairmont State University.

Senate Bill 717 transferred \$2.5 million of carryover funds from the FY 2021 appropriation for Community Workforce Development to the FY 2021 appropriation for WVCCTCE Operating Budget.

The recommendation is to approve the resolution as stated.

**WV Council for Community and Technical College
Education Meeting of September 2, 2021**

ITEM: FY 2022 New River Tuition and Fees

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Ed Magee

BACKGROUND:

West Virginia Code §18B-10-1 (k)(1) requires the West Virginia Council for Community and Technical College Education (Council) to approve any resident tuition and fee increase greater than ten percent in any one year or where the increase would be more than seven percent per year, averaged over a rolling three-year period calculated by averaging the proposed increase with the increase for the immediate two previous years. Further, legislative rule Series 32, *Tuition and Fees*, clarifies the process the Council will use to:

- a) Review special and program fees; and,
- b) Review non-resident tuition rates.

New River Community and Technical College is establishing a tuition rate of \$1,145 per semester for its Physical Therapy Assistant (PTA) Program. This tuition and fee change does not require approval by the Council.

**West Virginia Council for Community and Technical College Education
Meeting of September 2, 2021**

ITEM: Acquisition of United Hospital Center, Inc.'s Physician Office Building in Clarksburg, WV

INSTITUTION: Pierpont Community and Technical College

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Council for Community and Technical College Education approves Pierpont Community and Technical Colleges acquisition of United Hospital Center Inc.'s physician office building at 200 South Chestnut Street, Clarksburg, West Virginia.

STAFF MEMBER: Richard Donovan

BACKGROUND:

Earlier this year, Pierpont Community and Technical College and Fairmont State University signed an agreement on division of real property and improvements between the two institutions. One provision of the agreement stipulates that Pierpont will vacate the buildings and classrooms it occupies on Fairmont State's Locust Avenue Campus (its main campus) by June 30, 2022. Another provision of the agreement granted Pierpont ownership of the Caperton Center in Clarksburg. The Caperton Center along with the Advanced Technology Center (ATC) in South Fairmont are currently Pierpont's main academic and office buildings.

One of the programs that Pierpont must move from the Locust Avenue Campus is the Veterinarian Technology Program. Another consideration for moving is that the space this program occupies in Hunt Haught Hall on the Locust Avenue campus does not meet accreditation requirements, and suitable space is not available in the Clarksburg Center or the ATC.

There is one parcel in the city block where the Caperton Center is located that was not owned by Fairmont State. This parcel is the United Hospital Center's (UHC) Physician Office Building at the corner of South Chestnut and West Main Streets. UHC had this building listed for sale and had scheduled an auction for June 2021. The building is approximately 3,255 square feet and was built around 1995. This building, with renovation and an addition, it is well-suited to house the Vet Tech Program. With this in mind and the need to relocate from the Locust Avenue Campus, Pierpont negotiated a sales agreement with UHC to purchase the building. The total acquisition cost was \$385,000.

Pierpont does not currently have an approved Campus Development Plan. The last approved plan was a combined Pierpont and Fairmont State plan since they shared the

same campus and buildings. Now that physical separation of the two institutions has occurred, Pierpont is in the process developing its own Campus Development Plan.

Without an approved Campus Development Plan, Pierpont is required by Series 12, the Council's Legislative Rule for Capital Project Management, to seek Council approval of its acquisition of UHC's Physician Office Building.

**WV Council for Community and Technical College Education
Meeting of September 2, 2021**

ITEM: Technical Program Development Grant Awards

INSTITUTION: West Virginia Northern Community College

RECOMMENDED RESOLUTION: *Resolved*, that the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant award as proposed.

STAFF MEMBER: Sarah Tucker

BACKGROUND:

Technical Program Development funding in the amount of \$1.8 million was allocated in the Council’s FY 2022 budget.

Each community and technical college has an opportunity to submit a proposal requesting funds for programs that need to be developed. A committee comprised of Council staff reviews the proposals and makes recommendations about approval:

PROPOSALS RECOMMENDED FOR APPROVAL

Program	Degree	Institution	Anticipated Enrollment Per Year	Industry support	Recommended Award
CAS Licensed Practical Nurse LPN to RN Transition	CAS	WV Northern CC	120	Weirton Medical Center WVU Wetzel County Pierpont Community and Technical College Sistersville General Hospital	\$ 492,363.38
Total Recommended Awards:					\$ 492,363.38